



MINUTES OF MEETING

COMMITTEE: Oneida County Fair Planning Team

PLACE: UW-Extension Conference Room, Lower Level, Airport Terminal
3375 Airport Road, Rhinelander, WI 54501

DATE: Tuesday, June 19, 2018

TIME: 6:00 pm

Members Present: Fred Andrist, Jim Winkler, Theresa Seabloom, Bill Freudenberg, Tom Barnett, Jean Platek, Robin Harrison, Linda Walker

Absent: Cheryl Salzman

Excused: Jim Perlberg,

Others Present: Myles Alexander, Lloyd Gauthier

MINUTES:

1. **Call to Order and President's Announcements:** President Fred Andrist called the meeting to order at 6:08 p.m. The meeting was properly posted. The facility is handicap accessible.
2. **Approve Agenda for Today's Meeting:** A motion was made by Freudenberg, seconded by Harrison, to approve the agenda. Motion carried.
3. **Approve Minutes of June 5, 2018:** A motion was made by Freudenberg, seconded by Platek, to approve the June 5, 2018 minutes. Motion carried.
4. **Approve Current Expenses:** None to report. Alexander highly suggested to Freudenberg that a budget be created to operate from. All agreed that it would be wise and necessary and is something we are working on.
5. **Treasurer Report:** The Financial report was received as presented with a balance of \$18,753.07. The "carry-over" balance is \$9,841.00.
6. **CUW Committee Rep Report:** Winkler reported the Oversight Committee is happy with his report on progress with Fair planning. Bob Mott and Chris Frederickson discussed the lease we have with the Park and were pleased with it.
7. **Fair Coordinator Report:** Barnett reported on progress to date:
 - a. **Fair Grounds Layout Review:** Plans were made for committee members to meet at Pioneer Park on Thursday, June 21 to go over the entire layout of the park and make decisions. This meeting will be posted.
 - b. **Fourth of July Parade:** We will do Rhinelander and Minocqua using a truck lent to us by the GM dealer. The plan is to decorate and store the trolleys at the Pioneer Park garage starting at 5:00 on July 3rd before the Fair meeting at 6:00 pm that same day. The meeting will be held on the park premises.
 - c. **Volunteers to Set Up Before the Fair:** Barnett plans to use the Boy Scouts and other organizations. More flyers will be put up requesting volunteers.
8. **Area Updates:**
 - a. **Exhibit Court:** Barnett and committee members plan to discuss the layout during Thursday's meeting.
 - b. **Talent Show:** Harrison reported five entries so far with around 100 posters displayed around the areas.

- c. **Raffle:** Seabloom reported in Perlberg's absence that ten prizes are obtained and the tickets are being made by Island Bay Printing. Walker will make a poster to use at Trig's and Ripco to sell raffle tickets for us.
 - d. **Gates:** To be discussed at the Thursday meeting at the park.
 - e. **Trolley:** There are a few openings yet.
 - f. **Media:** Walker again stressed the need for the Fair website to be kept current and updated. A motion was made by Winkler, seconded by Freudenberg, to use the website Walker shared with the committee at the last meeting and have her launch it ASAP. Motion carried. Walker suggested we use Wix to do this, giving us the domain name (ocfairwi.com) free for the first year at a total cost of under \$150. A motion was made by Freudenberg, seconded by Robinson, that we inform Jim Hext we are discontinuing his website and will be going a different direction. Motion carried
 - g. **Security:** Barnett informed the committee Eric Britton has this under control.
 - h. **Donations Intake:** Donation boxes will again be used.
 - i. **20x20 Tent Setup:** Discussed.
 - j. **Speaker Setup:** Discussed.
 - k. **Golf Carts:** These have been ordered from Shoeders RV.
 - l. **Entertainment:** Barnett suggested we provide more entertainment on Sunday after the talent show to fill the afternoon. Seabloom will look into what is available.
 - m. **Other:** Casady's Critters is coming again this year. Harrison is in charge of Ugly Lamp contest and will be accepting them from 4-7:00 pm on Wednesday, Aug 1st at the Exhibit Court.
9. **Emergency Plan Procedure:** Sheriff Lloyd Gauthier reviewed methods of preparedness and response to deal with a possible act of violence during the Fair. He reassured us the Police Department will be on the grounds repeatedly on and off duty. Andrist will do an update on this topic.
- a. **EMS on Site:** Barnett will check with a Fire Department and have an EMS station put up near the office during the Fair.
10. **Evaluation of Fair** Andrist reported we will do an evaluation after the Fair to make necessary changes as needed.
11. **Correspondence (specifically addressed to Committee)** None.
12. **Public Comment:** None
13. **Items to be included on Next Agenda:** Area Updates, Fair Layout, Talent Show, Electrician Report
14. **Date of Future Meetings:** Tuesday, July 3, 6:00 at trolley decorating area at Pioneer Park.
15. **Adjournment:** The meeting was adjourned at 8:20 pm.

Respectfully submitted by,
Theresa Seabloom, Secretary

Signed by President



Or Vice-President